

PROJECT STATUS REPORT [pre-requisite form for ex-post assessment]	
Date: dd/mm/yy	
Part 1: General Part [To be prepared by Bangladesh Bank]	
Factory Name: [Please provide factory name]	
PFI (Participating Financial Institution): [Please provide Bank Name]	
Reference: Program to Support Safety Retrofits and Environmental Upgrades in the Bangladeshi Ready-Made Garment (RMG) Sector Project (SREUP) [Reference: Contract No.: CBD 1012 (RMG) and BB-S1]	
Project Title: [Project Name]	
Brief Chronology: Date of Application: Date of Ex-Ante Assessment: Date of Ex-Ante Report Submission: Date of Disbursement of Loan: Date of Interim Assessment: etc.	
Case Type:	
Safety Retrofits (Fire, Electrical & Structural)	Yes
Environmental Upgradation	Yes
Social Upgradation	Yes
Category:	
(A) Safety Retrofit:	No of Items/ Sub Projects
• Electrical Safety Retrofit	01
• Fire Safety Retrofit	01
• Structural Safety Retrofit	01
(B) Environmental Upgradation:	No of Items/ Sub Projects
• Environmental Investments/ Resource and Energy Efficiency	01
• Environmental Investments/ Curb Pollution	01
• Environmental Investments/ Extension	01
• Environmental Investments/ Upgradation	01
(C) Social Upgradation:	No of Items/ Sub Projects
• Social Investments/ Upgradation	01

Accepted Cost by SREUP:
Cost Breakdown: Safety: Environment: Social: Total Cost:
Loan Amount:
Loan amount approved by PMU, SREUP through PFI.

Part 2: Project Info [To be prepared by Factory Management] [it shall be repeated for sub-projects]	
Date: dd/mm/yy	
Project Name: [Please provide the project or sub-project name]	
Type of Project: Same as Part 1; Category [Safety Retrofit/ Environmental upgradation/ Social Upgradation]	
Project Purpose: [The reason the project is being undertaken. May refer to a business case, the organization's strategic plan, external factors, a contract agreement, or any other reason for performing the project.]	
Project Description: [Brief description of the project; A summary-level status of the completion of project.]	
Project Team: [Core Team Members = Key Staffs including Project Manager engaged in the Project]	
Implementation Schedule: [Project durations need to be mentioned hereto including project commencement and completion date] [Proposed and actual implementation timeline]	
Details of Utilization of Fund: [Please provide the breakdown of the funds spent]	
Root Cause of Deviations (if any): [Please mention If there are any deviations with the ex-ante proposal]	
Performance Status: [The performance, conditions, or other measurements that must be met to conclude the project.] [Attainment of the objective or success criteria] [Commissioning Report, Compliance with CAP. To check any deviation or difference in terms of output.]	
Project Approvals:	
[Signature with Date]	[Signature with Date]
Name Project Manager	Name Factory Owner/ In-Charge

Attachment:

- Project Completion Report along with supporting reports (please see notes below**)
- Project Implementation Schedule (Actual vs Planned)
- Project Payment Schedules and Proof of Payments
- Work Orders provided to Suppliers and Contractors
- Working Drawings and As-Built Drawings
- Product Catalogue/ Material Standard (Manufacturer's Catalogue)
- Quarterly Progress Report (with Pictorial Evidence)
- Testing and Commissioning Report (by a Third Party or Manufacturing Expert)

**Note: Project Completion Report shall be submitted along with the following supporting documents (category wise):

A1) For Safety Retrofit Project - Safety Assessment Reports and "Certificates against CAP Closing" are required (prepared by an authorized technical firm; preferably enlisted by DIFE) and as per standard of Accord/Alliance/ILO/DIFE and /or GOB initiatives (if any).

A2) Without "Certificate against CAP Closing" [Safety Compliance Certificate against CAP], it cannot be concluded as "completed". If it takes long time to get a "Certificate against CAP Closing" by RMG factory, record of application for CAP Closing will be required. In that case, "Report on validation of CAP Closing" by a Third Party (authorized technical firm; preferably enlisted by DIFE) will be needed, provided that RMG factory furnish an "Undertaking" specifying they have concluded the safety remediation works according to the CAP. Finally, RMG factory shall submit the "CAP Closing Certificate" or "Safety Compliance Certificate against CAP" to PMU, SREUP, Bangladesh Bank, once it is received.

B1) For Environmental Investments/ Resource and Energy Efficiency Projects – Energy Audit Report is required. Energy Audit Report shall be prepared by a Certified Energy Auditor.

B2) For Environmental Investments/ Resource and Energy Efficiency Projects, without an Energy Audit Report by a Certified Energy Auditor, it cannot be concluded as "completed".

C) For Environmental Investments/ Curb Pollution Projects – Environmental Impact Assessment (EIA) Report and Hazard identification and Risk Assessment (HIRA) Report are required. Report shall be prepared by a firm having similar experiences (preferably enlisted by DOE/ GOB agency).

D) For Environmental Investments/ Extension and Environmental Investments/ Upgradation Projects - Environmental Impact Assessment (EIA) Report is required. Report shall be prepared by a firm having similar experiences (preferably enlisted by DOE/ GOB agency).

E) For Social Investments/ Upgradation Projects – Social Audit Report is required. Report shall be prepared by a firm having similar experiences (preferably enlisted by DOE/ GOB agency) or competent professional having similar experiences.